



SOLVERA HEALTH

**Solvera Healthcare Center, Inc.
Board of Directors Meeting – July 21, 2021
Minutes**

Present: Phil Caplis, Jody Bunker, Sarai Marchan, Trenton Harper, Mary Weyeneth, Eric Heard, Doug Shaw, Scott Anderson

Absent: Patrick Caplis, Lisa Davis, Mike Miller

Phil Caplis welcomed everyone, made introductions, and thanked all for attending this second Board Meeting for Solvera Healthcare Center, Inc. (SHC)

Scott began with an update on the SHC facility. He said 95% of the walls are done, 100% of the floor is done, the ceiling is hung, the electrical is done. All furniture and artwork are ordered. All medical equipment is ordered but there are some delays due to Covid. The Pharmacy was approved by the State of Illinois and license received. The plan is to start seeing patients as soon as all equipment has arrived which will probably be September.

Phil updated all on SHC staff. Dr. Serafino Sauro started 7/19/21 and two Certified Medical Technicians started 7/21/21. Dr. Max Shakourian and Dr. Masa Langroodi are the two potential doctors joining SHC in 2022. They are not current hires, but we are actively recruiting. There are two Nurse Practitioners who are joining SHC this year and they are Nathaniel Craig & Shekoufeh Shadpour. Based on patient growth SHC will need to hire at least 2 more Nurse Practitioners in 2022. Nichole Nash has been hired as the Director of Nursing, Barbara Barnewolt as Pharmacist, and Brian Lozier as Director of Imaging.

Phil presented the Minutes from the 6/16/21 meeting and a motion was made by Eric to approve the Minutes as presented, seconded by Mary and the motion was unanimously approved.

Phil presented the SHC Budget for review by all. He indicated all financial projections are conservative and revenue will start in August. Not all present had copies of the Budget so it will be emailed to all for review and tabled until the next meeting. Phil indicated that SHC has become a member of the Medical Group Management Association (MGMA) and there was a survey of 30-40 thousand providers and the data submitted provided SHC 12 regions in the US and the salaries of what doctor and nurse practitioners are. This is the data that was used to

establish compensation for the hiring of staff. SHC will not have salary reviews based on how many patients are seen or how many procedures are performed.

The Management Services Agreement originally provided at the 6/16/21 meeting was briefly discussed and a motion to approve the Management Services Agreement was made by Trent, seconded by Eric and the motion was unanimously approved.

Phil indicated that at the next meeting a Visio drawing will be presented. Microsoft Visio is software for drawing a variety of diagrams including flowcharts, organization charts, floor plans, etc.

The Carbondale office was briefly discussed, and Scott indicated there was a meeting with the Doctor on Saturday, July 24 and it is possible things could move along more quickly at that office.

The next meeting will be August 18 @ 5:00pm. Location is TBD (either Geo's or SHC).

With no further discussion, a motion to adjourn was made by Trent, seconded by Eric and the meeting was adjourned at 5:55pm.

Respectfully submitted,

Jody Bunker
Secretary