

**Solvera Healthcare Center Inc.  
Board of Directors Meeting Minutes  
June 15<sup>th</sup>, 2022**

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| <b>MEMBERS PRESENT</b>        | Doug Shaw, Sarai Marchan, Mary Weyeneth , Eric Heard (Virtual), Mike Miller, Alison Kempthorne,  |  |
| <b>MEMBERS ABSENT</b>         |  |  |
| <b>GUEST(S)</b>               | Phil Caplis  |  |
| <b>STAFF PRESENT</b>          | Patrick Caplis   |  |
| <b><u>AGENDA ITEM</u></b>     | <b><u>DISCUSSION</u></b>   | <b><u>ACTION</u></b>   |
| <b>I. CALL TO ORDER</b>       | Patrick Caplis welcomed everyone to the meeting.   | Motion to proceed by Doug Shaw, second by Sarai Marchan. Unanimously approved.     |
| <b>II. APPROVAL OF AGENDA</b> |  | Motion to proceed by Doug Shaw, second by Mike Miller. Unanimously approved.       |
| <b>III. CONSENT AGENDA</b>    |  |  |
| <b>IV. OLD BUSINESS</b>       | Review of 05-18-2022 meeting minutes.  | Motion to approve by Alison Kempthorne. Second by Doug Shaw. Unanimously approved. |
| <b>V. NEW BUSINESS</b>        |  |  |
| Board Member Changes          | Ann Johnston introduced herself to the Board. She has a background in marketing. She does operate with SHC which makes it a conflict of interest. She will have to step away at voting if it pertains to marketing. With there being no questions, a motion to approve Ann Johnston to become a Board Member is necessary. | Motion to approve by Mike Miller. Second by Doug Shaw. Unanimously approved.       |

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| Secretary Election         | The secretary position needed to be filled and Patrick asked if anyone was interested in taking that role. Sarai Marchan was interested in the position. With there being no questions,   | Motion to approve by Alison Kempthorne. Second by Mary Weyeneth. Unanimously approved. |
| Purchase Order Software    | A purchase order software named Tradogram was discussed. The total cost of the software is \$2,500. Month by month cost is user based and there would be four users. The cost per user is \$125. It is the cheapest by far.<br>The software is needed to show what any purchase made is for and the only way to show that is through a purchase order. It also keeps all incoming information and there is never a loss of information. It is used to purchase everything, and it helps with accounting as well.  | Motion to approve by Mary Weyeneth. Second by Doug Shaw. Unanimously approved.         |
| New Office Purchase        | Phil proposed a temporary building that is 13,000 square feet in Galesburg, IL. There is a company called Lutheran Social Services that pays \$3,000 a month and they will make the mortgage. A deal for \$7,500 was made and a 2nd floor was bought which comes with 30 exam tables. Only eight tables are needed. It comes with scales, computers, desks, chairs ect. The office should be ready to see patients by mid-July. Additional fees for this could be \$2,500 or \$3,000 for portable storage on site.  | Motion to approve by Alison Kempthorne. Second by Doug Shaw. Unanimously approved.     |
| FQHC Application Update    | SHC was given a notice from HRSA and they provided a list of things that needs to be adjusted. There needs to be a change in project narrative.   |  |
| Carbondale Facility Report | There is a new opportunity with The Landings, an assisted living facility, and their large patient population. It will be behind the clinic. The paying points for this will be access to the lab and the pharmacy. If SHC sends a provider to see patients, and have them show up consistently, then the facility would be interested to see SHC for that reason. It could potentially make the nurse's job easier and can create some peace for the family of the patient if a provider is always coming. Transportation will be provided for those that need it. |  |
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| VI. ADJOURNMENT |  | Motion to adjourn by Mary Weyeneth. Second by Mike Miller. Unanimously approved. |
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MEETING LOCATION/ADDRESS: Solvera Health, 3525 N University St, Peoria

NEXT MEETING DATE & TIME: June 15, 2022

NEXT MEETING LOCATION/ADDRESS: Joe's Italian, 4609 N Prospect Rd, Peoria Heights



Sarai Marchan  
Board Member

APPROVAL DATE: June 15, 2022