

Solvera Healthcare Center Inc.
Board of Directors Meeting Minutes
December 15th, 2021

MEMBERS PRESENT	Doug Shaw, Jody Bunker, Sarai Marchan, Trenton Harper, Mary Weyeneth, Eric Heard, Mike Miller, Alison Kempthorne, Tariq Muhammad	
MEMBERS ABSENT		
GUEST(S)		
STAFF PRESENT	Patrick Caplis	
<u>AGENDA ITEM</u>	<u>DISCUSSION</u>	<u>ACTION</u>
I. CALL TO ORDER	Patrick Caplis welcomed everyone to the meeting.	Motion to proceed by Doug Shaw, second by Jody Bunker. Unanimously approved.
II. APPROVAL OF AGENDA		Motion to approve by Trenton Harper. Second by Sarai Marchan. Unanimously approved.
III. CONSENT AGENDA		
IV. OLD BUSINESS	Review of 11-17-2021 meeting minutes.	Motion to approve by Doug Shaw. Second by Eric Heard. Unanimously approved.
V. NEW BUSINESS	The 2022 Federal Poverty Guidelines & Sliding Scale schedule was provided to all. Patrick reviewed the schedule by Department explaining Slide A through Slide E for all departments: Medical, PT, Audiology, Imaging, In-House Laboratory, Hearing Aids, and Quest Labs. He also explained the Sliding Fee Scale per Prescription for the 340B Drug Discount Program. Patrick also presented details on the Poverty Guidelines for 2021. The poverty levels are used to determine the patient's eligibility for discounts for treatment and services provided by SHC. The 2021 Guidelines will be used until the 2022 Guidelines are published. The 2021/2022 Federal Poverty Guidelines & Sliding Scale are posted in every exam room, the front lobby, and by the pharmacy.	Motion to approve by Trenton Harper. Second by Doug Shaw. Unanimously approved.

	<p>To qualify the patient must provide proof of income. If the patient does not have that available, SHC can obtain the information from the Social Security office. Treatment is the same for patients who do not qualify for the Sliding Scale however, those patients will not receive discounts but may be offered a discount for prompt payments.</p>	
	<p>Tariq is 97% done with the policies and procedure revision and plans to be done by the end of the week. This is an important process as the federal government mandates following all rules for how SHC sees and treats patient utilizing the Sliding Scale. This information essentially shows the need for the FQHC in this area.</p>	
	<p>For 2022 the meetings will be the first month of each quarter on the third Wednesday of the month. Patrick is working with Joe's Original Italian & Martini Bar in Peoria Heights to secure space for these meetings. The first meeting will be January 19, 2022 @ 5:00pm. Patrick will confirm where this meeting will be held.</p>	
	<p>Patrick and Phil provided an update on the Peoria SHC facility. There have been 63 new patients seen at the SHC Peoria Clinic and they hope to have 40 more in December. It is expected there will be increased traffic after the holidays in January and February. SHC does have rapid COVID testing available and turnaround for results in less than 20 minutes. If a patient has a need to travel internationally, SHC can provide that testing. If the patient has healthcare insurance, the company will be billed.</p> <p>Phil added that there are still some small roadblocks for the SHC facility as the tech companies are struggling to find employees. Phil also commented that the hiring process for SHC has gone well except for getting a doctor. Dr. Sauro is from Canada and plans to provide services at SHC but getting him licensed has been a challenge. It may be another 30-60 days before he can see patients. Phil continues to try to recruit Dr. Shonda Williams but there is to contact yet. Dr. Williams is a prior Peoria resident who previously worked for Proctor for nine years and has 20 years' experience in chronic care. She should be an excellent fit for the facility if she can be hired.</p> <p>Tony Johnson was hired as Director of Marketing. He has 33 years' experience in Marketing at Caterpillar. He will make the transition to from Cat to SHC soon. Phil also met with Converse Marketing who toured the facility and SHC will begin a marketing program with them soon. Converse will start on updating</p>	

	the website. Phil added that SHC pole sign will be up in the next week and SHC will start using the reader board outside and it will indicate “accepting new patients.”	
VI. ADJOURNMENT		Motion to adjourn by Mary Weyeneth. Second by Eric Heard. Unanimously approved.

NEXT MEETING DATE & TIME: January 19th, 2022

MEETING LOCATION/ADDRESS: Solvera Health, 3525 N University St, Peoria

Jody Bunker

Secretary

APPROVAL DATE: January 19th, 2022